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Paying Your Tour du Canada Fees

General: Fees are set in Canadian dollars. It is possible to pay in other currencies but ultimately those funds must be converted to Canadian dollars to the full amount due. Cycle Canada accounts are used for electronic transfers but cheques or money orders can be made payable to Tour du Canada. We are not able to accept credit card payments for Tour du Canada fees. Where a payment is in non-Canadian currency, we use the amount paid by our bank when the cheque or money order is deposited.

Cheque or Money Order: Personal cheques are accepted in the normal payment cycles.

Electronic Payments within Canada (Interac e-Transfer): Interac is a clearing system that banks use for debit cards. That system also can be used to transfer funds from your bank account directly into a Cycle Canada account. Interac e-Transfer can only be used if you bank online. It should be a standard option, if available to you. Major Canadian banks and some credit unions all use the Interac e-Transfer system. Contact your bank if you have questions about registering for Interac e-Transfer.

To pay your Tour du Canada fees through Interac e-Transfer, sign on to your online banking account and use the transfer funds process. Enter the amount being transferred. Select the Interac e-Transfer option. You will need to give a name and e-mail address for the destination of those funds. For the name, use Cycle Canada, The Veloforce Corporation. Use admin@CycleCanada.com for the e-mail address. Next, you will need to provide a security question and answer. We need to agree in advance on the question and answer because we use the answer as a password to confirm that you have authorized a transfer of funds to us. For the question, please use ‘*Surname and last four digits of my home phone number as listed on my registration application?*’ For the answer please use this format — *SurnameXXXX*. An example of that answer is *Smith1234*. Note that there is no space between the name and the four digits. Your bank’s Interac e-Transfer form should have a personal message box where you can send us a memo. Please do **not** include your name or phone number in that message box to avoid problems in case an e-mail goes astray. The message box can be left blank. You should be prompted to press a “Confirm” button to complete your side of the transaction.

Electronic Payments outside Canada (Wire Transfers): Wire transfers are done through SWIFT (Society for Worldwide Interbank Financial Telecommunication). When sending a wire transfer to Cycle Canada, you must **specify that settlement will be in Canadian dollars**. That means your bank and our bank must be part of SWIFT and the Continuous Linked Settlement (CLS) foreign exchange clearing system. A directory of CLS banks is at: cls-group.com/ABOUT/COMMUNITY/Pages/CLSMembers.aspx

Note 1: Our bank charges \$15 per transaction for a wire transfer and we collect that fee from the sender. If you send us a wire transfer please add \$15 to the statement amount.

Note 2: An ABA code is listed below because some banks route transfers to Canada through the U.S.

Please see reverse of this sheet for banking details for wire payments and for a personal checklist for payment of fees.

Details Your Bank Will Need to Send a Wire Transfer to Cycle Canada

BANK: Contact Cycle Canada for bank and branch address details		
BANK #, TRANSIT # & ACCOUNT #: Contact Cycle Canada	SWIFT CODE: ROYCCAT2	U.S. ABA#: 021000021
BENEFICIARY: Cycle Canada, The Veloforce Corporation, 166 Albert St. W., Box 310, Alliston, Ontario L9R 1V6		
TELEPHONE NUMBERS: Cycle Canada voice, 705-434-1100 (Contact Cycle Canada for bank details)		
INTERNATIONAL BANK ACCOUNT NUMBER (IBAN): Not used in Canada. Leave space blank, if your bank asks for an IBAN.		

For your files, keep this personal checklist for tracking payment of fees.

Name:

Membership #:

<input checked="" type="checkbox"/>	Schedule of Fee Payments	AMOUNTS
<input checked="" type="checkbox"/>	Application Fee	\$ 150.00
<input type="checkbox"/>	Registration Fee ⁽¹⁾	\$600.00
<input type="checkbox"/>	Deposit Amount Due February 1	\$ 1,000.00
<input type="checkbox"/>	Final Payment Amount Due March 15 ⁽²⁾	Per Statement
<input type="checkbox"/>	Options Amounts Due by April 1 ⁽³⁾	As Selected

Note 1: If paying a registration fee after February 1, the amount due is \$1,600.00 (registration fee plus deposit).

Note 2: Fees paid to Tour du Canada are exempt from Goods and Services Tax / Harmonized Sales Tax (GST/HST). The portion of fees paid to Cycle Canada for administrative services is taxable. We must charge tax based on time spend in each province or territory. GST/HST rates are: 5% in British Columbia, Alberta, Saskatchewan, Manitoba, Quebec and the northern territories; 13% in Ontario and 15% in New Brunswick, Prince Edward Island, Nova Scotia and Newfoundland.

Note 3: Where options choices are made early, the amounts will appear on a statement for payment by March 15 that will be issued in February. Where options choices are made later, an amended statement will be issued.